

City of Walla Walla
Transportation Benefit District
January 9, 2013 TBD Board Meeting

Annual Report & Work Plan

Prepared 12-21-2012 Financing Updated 1-2-2013

- * 2013 Work Plan
- * 2013 Construction Schedule
- * 2012 Financial Report

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City of Walla Walla - Transportation Benefit District

ANNUAL REPORT

This Annual Report is prepared in accordance with the Walla Walla City Transportation Benefit District (TBD) requirements as provided in the City of Walla Walla Municipal Code 2.60.020(D) and RCW 36.73.160(2), "A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district."

ANNUAL WORK PLAN

This Annual Work Plan is prepared in accordance with the TBD as provided in RCW Chapter 36.73, in the City of Walla Walla Ordinance 2011-19 and its Bylaws, and by the Interlocal Agreement between the City of Walla Walla and the TBD, "Develop an annual work plan and designate construction, reconstruction, street maintenance, and preservation projects within Walla Walla for funding."

2013 Annual Work Plan

Last summer the TBD Board adopted the City's 6-year Transportation Improvement Plan, which showed Rose Street as the inaugural Transportation Benefit District project. The rehabilitation of Rose Street will be the full focus of TBD construction for 2013. In an administrative roll, the TBD will establish a six-year plan and begin planning for construction of the remaining portion of Rose Street and Wilbur Avenue (between Whitman Street and Pleasant Street) for construction 2014.

In November of 2012, the City's Engineering Division was notified of selection for award of a \$200,000 Pavement Preservation Grant from the Washington State Transportation Improvement Board. Even with this grant adding to the City's 0.2% sales tax revenue, rehabilitating Rose Street from 2nd Avenue to Carrie Court at the City limits with College Place, exceeds TBD's first year resources, and Rose Street is being undertaken as a multiyear project. The desired goal for construction in 2013 is to improve Rose Street from the railroad tracks near 13th Avenue to Carrie Court. This section presents significant challenges that may require the project limit to be reduced to match the available funding.

- Duval Engineering is nearing completion of their pavement evaluation effort of Rose Street. In January they will issue their final report identifying through a life cycle cost analysis, the most cost effective rehabilitation strategies.
- Anderson Perry & Associates (AP) is currently conducting survey work. They will soon begin taking Duval's report and implementing it into plans and specifications for construction.
- The biggest challenge for 2013 is obtaining property for the required American Disabilities Act sidewalk improvements at intersections (Section 35.151 of 28 CFR Part 35), in a timely manner. This will be conducted by Universal Field Services, a sub consultant to AP, on an extremely aggressive timeline.
- The current schedule shows completion of the 2013 design in April, advertisement for bid in May, contract award and start of construction in July and completion in October.
- Planning for the remaining portion of Rose Street and Wilbur Avenue will begin in the summer/fall of 2014.

Rose Street TBD Project - Construction 2013
Project Schedule

Date Prepared/Updated: December 19, 2012 - Monte Puymon

ACTIVITY	ESTIMATED DURATION	2012							2013											
		JUN '12	JUL '12	AUG '12	SEP '12	OCT '12	NOV '12	DEC '12	JAN '13	FEB '13	MAR '13	APR '13	MAY '13	JUN '13	JUL'13	AUG'13	SEP'13	OCT'13	NOV'13	DEC'13
Pavement Eval. - Ad, Review, Selection Negotiation & Award	15 Weeks																			
Pavement Eval - Consultant Contract	15 Weeks																			
TBD Advisory Committee Meeting	9/10/2012																			
Design Consultant Ad, Review, Selection & Award	12 Weeks																			
TBD Advisory Committee Meeting	10/23/2012																			
Right of Way Plans & Acquisition	18 Weeks																			
33% PS&E	6 Weeks																			
Internal Review	1 Week																			
TBD Advisory Committee Meeting	1/11/2013																			
75% PS&E	5 Weeks																			
Internal Review	1 Week																			
100% PS&E	5 Weeks																			
Internal Review	1 Week																			
Construction Advertisement & Award	12 Weeks																			
Construction	12 Weeks																			
Ribbon Cutting & TBD Public Open House	1 Week																			
Project Closeout	8 Weeks																			
TBD Advisory Committee Project Review	1 Week																			

Assumptions:
Pavement Evaluation Award - Council Packet prepared by August 21 for Award on September 12, 2012 (Award Changed by CM to September 26)
Design Consultant Council Packet prepared by November 27 for Award on December 19, 2013
Construction Council Packet prepared by June 14 for Award on July 10, 2013.
City of Walla Walla
Consultants
General Contractor

City of Walla Walla Transportation Benefit District
Schedule of Revenues, Expenditures and Changes in Fund Balance
For the Period Ended December 31, 2012
(Unaudited)

	<u>YTD 12/31/12</u>	<u>2012 Budget</u>	<u>2013 Budget</u>	<u>2014 Budget</u>
Sales tax revenue	\$346,986.59	\$293,000	\$1,002,000	\$1,002,000
Interest earnings	141.31	\$0	\$5,200	\$5,200
Revenues	347,127.90	\$293,000	\$1,007,200	\$1,007,200
TIP contract with City	50,837.56	\$293,000	\$1,002,000	\$1,002,000
Expenditures	50,837.56	\$293,000	\$1,007,200	\$1,007,200
Net Change	296,290.34	\$0	\$0	\$0
Beginning Fund Balance	-	\$0		
Ending Fund Balance	296,290.34	\$0	\$0	\$0
LGIP statement balance	296,290.34			

City of Walla Walla Transportation Benefit District
Summary of Sales & Use Tax by Month

Month	2012 Actual	2012 Budget	2013 Budget	2014 Budget
January			\$77,000	\$77,000
February			\$100,000	\$100,000
March			\$69,000	\$69,000
April			\$72,000	\$72,000
May			\$89,000	\$89,000
June			\$75,000	\$75,000
July			\$81,000	\$81,000
August			\$101,000	\$101,000
September	\$82,645	\$50,000	\$80,000	\$80,000
October	\$88,646	\$80,000	\$85,000	\$85,000
November	\$86,834	\$88,000	\$94,000	\$94,000
December	\$88,862	\$75,000	\$79,000	\$79,000
Total	\$346,987	\$293,000	\$1,002,000	\$1,002,000