

City of Walla Walla
Transportation Benefit District
March 22, 2017 - Board Meeting

Annual Report & Work Plan

Prepared 3-1-2017

2017 Work Plan
2017 Construction Schedules
2016 Financial Report

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City of Walla Walla - Transportation Benefit District

ANNUAL REPORT This Annual Report is prepared in accordance with the Walla Walla City Transportation Benefit District (TBD) requirements as provided in the City of Walla Walla Municipal Code 2.60.020(D) and RCW 36.73.160(2), "A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district."

ANNUAL WORK PLAN This Annual Work Plan is prepared in accordance with the TBD as provided in RCW Chapter 36.73, in the City of Walla Walla Ordinance 2011-19 and its Bylaws, and by the Interlocal Agreement between the City of Walla Walla and the TBD, "Develop an annual work plan and designate construction, reconstruction, street maintenance, and preservation projects within Walla Walla for funding."

2017 TBD Project Funding/Expenses

A detailed financial report is attached to this document.

2016 REVENUE (Actual)

The TBD carried over \$279,121 from 2015 and realized \$1,253,098 in revenue in 2016, bringing total available resources in 2016 to \$1,532,219.

2016 EXPENSES (Actual)

Recorded 2016 TBD expenses were \$815,939 as follows:

\$ 280,000	TBD Loan for 2015 Rose Street Project (Single Payment)
\$ 276,725	TBD Loan for 2013 Rose Street Project (Payment #3 of 4)
\$ 152,118	Blue Street Design & Construction
\$ 90,793	Isaacs Avenue Phase I (Park to Division - Design)
\$ 16,087	Miscellaneous TBD Administration & Insurance
\$ 216	2015 Chip, Choke & Fog Seal (2nd Avenue, Howard, and Abbott)

2017 REVENUE (Projected)

The TBD carries over \$716,280 from 2016 and the City's Finance Division projects 2017 revenue at \$1,175,000, bringing the total projected resources in 2017 to \$1,891,280.

2017 EXPENSES (Projected)

Staff projects 2017 TBD expenses to be approximately \$1,418,600 as follows:

\$ 650,000	Isaacs Avenue Phase I (Park to Division – Design & Construction)
\$ 276,000	TBD Loan for 2013 Rose Street Project (Payment #4 of 4)
\$ 267,600	Isaacs Avenue Phase II (Division to Wilbur - Design)
\$ 100,000	Contingency
\$ 65,000	2017 Pavement Preservation Project (Wilbur, Chestnut, and Tietan)
\$ 50,000	Miscellaneous TBD Administration & Insurance
\$ 10,000	2 nd Avenue (Pavement Testing & Design)

2017 Annual Work Plan

Isaacs Avenue Phase I (Park to Division - Construction)

Isaacs Avenue is the #2 ranked TBD project, following only Rose Street. The Isaacs Avenue Corridor study, completed in 2015, provides for a 3-lane road section with a single travel lane in each direction, a center turn lane, and bike lanes on each side. The City obtained a \$3.6M Transportation Improvement Board (TIB) Urban Arterial Program grant and a \$466K Department of Ecology (DOE) grant, totaling about \$4M of eligible outside funds. Design began in late 2015 and was completed in early 2017. An excellent bidding climate resulted in a construction contract of just under \$4.2M. The grants share this low bid result with our anticipated grant contribution now at just over \$2.7M. Phase I is fully funded with a revised total cost estimate of \$5.6M. Phase I extends from the Park Street/Rose Street intersection to the Division Street/Isaacs Avenue intersection (see 2017 TBD Project Map) with bike lanes extended from Park Street to Palouse Street. The project additionally includes full corridor American Disability Act (ADA) compliance, illumination enhancements, pedestrian crossing enhancements including islands, rapid rectangular flashing beacons, and a new flashing school zone sign combined with a radar reader/driver feedback display, a new traffic signal at Clinton Street intersection, and water, sewer, and stormwater utility improvements.

Isaacs Avenue Phase II (Division to Wilbur - Design)

While the bulk of the design effort for Phase II will proceed in 2017, some overlapping aspects were completed with the Phase I design effort in 2016. Additionally, the City was awarded a \$2.2M Surface Transportation Block Grant (federal funding) in 2016 for design and construction of Phase II. The City also has multiple grant applications for construction funding awaiting state legislative action, currently scheduled for determination this summer. These applications include a \$866K Washington State Department of Transportation (WSDOT) - Pedestrian and Bicycle Program grant (ranked #2), a \$798K Department of Ecology (DOE) Stormwater grant (ranked #21), and a \$4M Public Works Trust Fund Loan (ranked #22). The administrators of these funding programs are recommending to the state legislature that each of our applications be funded. Given the current state budget information and project ranking, the City anticipates award of the WSDOT grant, is optimistic for the DOE grant, and is skeptical of funding for the loan. Phase II extends from Division Street to Wilbur Avenue (see 2017 TBD Project Map) with bike lanes extended from Wilbur Avenue to Link Street. The most recent total project cost estimate for Phase II is \$8.8M, but given two consecutive years of low construction bids, this should be expected to drop as the design progresses. The design and improvements of Phase II is consistent with Phase I including a dedicated center turn lane, bike lanes, full corridor American Disability Act (ADA) compliance, illumination enhancements, pedestrian crossing enhancements including islands, rapid rectangular flashing beacons, and a new flashing school zone sign combined with a radar reader/driver feedback display, significantly upgraded traffic signals at Roosevelt Street and Wilbur Avenue intersections, and water, sewer, and stormwater utility improvements. The goal is to complete design and bid for construction in early 2018, however the additional requirements which accompany federal funding in this phase will extend the design timeline. With an approximate construction timeline of 9 months, this may require delaying construction till 2019.

2017 Pavement Preservation Program

Like in 2015, the City is again partnering with the Washington State Department of Transportation (WSDOT) as part of their southeast region chip seal program. This application will be a "Hot Seal" which is a chip seal with

pre-coated aggregate. This coated rock significantly decreases dust, eliminates the need for a separate fog seal as was applied in our 2015 project, and allows most of the striping work to be completed the same day. This all minimizes construction impacts. This application will be applied to portions of Wilbur Avenue, Chestnut Street, and Tietan Street (see 2017 TBD Project Map). Each street will be closed for one day for the Hot Seal application and the long line striping. The remaining striping including arrows, crosswalks and stop bars, will be constructed under traffic without closing the roads.

Second Avenue Pavement Design

Second Avenue is the #4 ranked TBD project. Most of 2nd Avenue received a chip, choke and fog seal in 2015, a maintenance application which stretched from Alder Street to the Howard/Abbott intersection. However a small section of 2nd Avenue from Rose Street to US Highway 12 requires more significant improvements. The underlying support for this section of road is too soft. Multiple overlays have been applied as stop gap measures. An overlay was most recently applied in 2015 and with the harsh 2016/2017 winter, another application is likely this year or next. To address the issue correctly a new pavement section must be engineered and constructed. This design effort will evaluate the underlying soil conditions, and provide design recommendations for a new road structure. The City will then use this information and project cost estimate to pursue outside funding options to supplement TBD resources with the goal of constructing this section in 2019 or 2020.

2017 PROJECT CONSTRUCTION SCHEDULES

Isaacs Avenue Phase I – Park to Division

Date	Task
January 2017	Advertise for Bids
February 2017	Open Bids and Award Construction Contract
March 2017	Start Construction
November 2017	Construction Completion

2017 Pavement Preservation Project

Date	Task
February 2017	Advertise for Bids
March 2017	Open Bids
April 2017	Award Construction Contract
June 2017	Start Construction
August 2017	Construction Completion

City of Walla Walla Transportation Benefit District
 Schedule of Revenues, Expenditures, and Changes in Fund Balance
 For the Period Ended December 31, 2016

(Unaudited)

	<u>Dec-16</u>	<u>2016 YTD</u>	<u>2015 Budget</u>
Fund balance, beginning	\$800,676	\$279,121	
Sales tax revenue	\$97,034	\$1,249,533	\$1,100,000
Interest earnings	\$389	\$3,565	0
Revenues & fund balance	<u>\$898,099</u>	<u>\$1,532,219</u>	<u>1,100,000</u>
City transportation projects	\$43,751	\$256,038	823,300
Liability insurance	\$0	\$2,500	2,500
Accounting Auditing	\$0	\$676	
Loan principal & interest	\$138,069	\$556,725	274,200
Expenditures	<u>\$181,820</u>	<u>\$815,939</u>	<u>1,100,000</u>
Ending fund balance	<u>\$716,279</u>	<u>\$716,280</u>	<u>\$0</u>

City of Walla Walla Transportation Benefit District
 Sales & Use Tax Receipts by Month

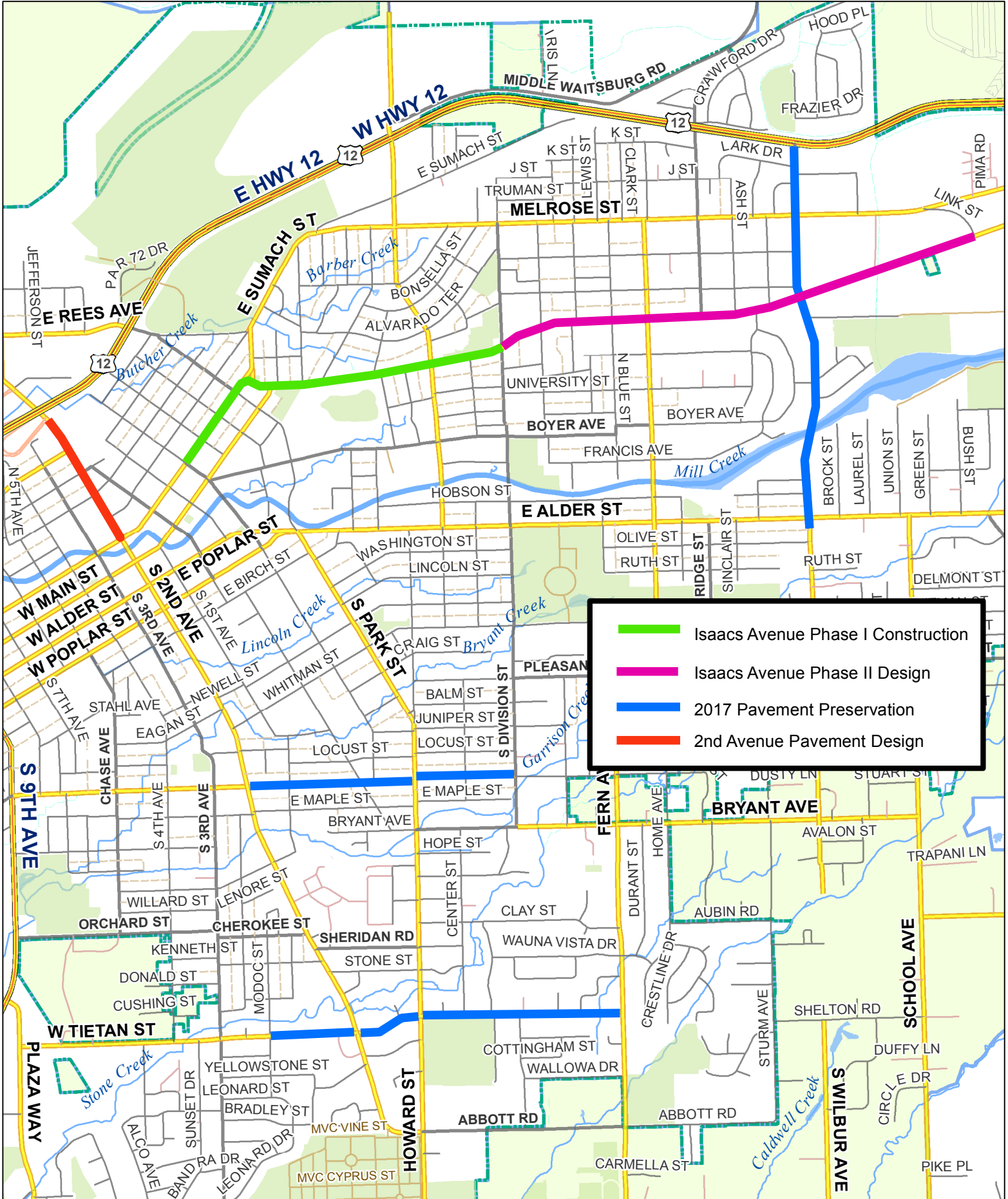
Month	2016 Actual	2016 Budget
January	\$92,864	\$91,666.67
February	\$117,128	\$91,666.67
March	\$86,420	\$91,666.67
April	\$85,148	\$91,666.67
May	\$108,536	\$91,666.67
June	\$102,270	\$91,666.67
July	\$108,251	\$91,666.67
August	\$127,164	\$91,666.67
September	\$102,701	\$91,666.67
October	\$110,572	\$91,666.67
November	\$111,446	\$91,666.67
December	\$97,034	\$91,666.67
Total	\$1,249,533	\$1,100,000

City of Walla Walla

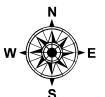
Interfund Loan for Transportation Benefit District

Year	Principal Payments	Balance
2013	\$0	\$1,100,000
2014	273,000	827,000
2015	275,000	832,000
2016	556,000	276,000
2017	276,000	0
Interfund Loan Payments & Balance	\$1,380,000	\$0

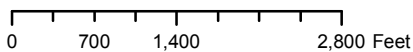
2017 Transportation Benefit District Projects



- █ Isacs Avenue Phase I Construction
- █ Isacs Avenue Phase II Design
- █ 2017 Pavement Preservation
- █ 2nd Avenue Pavement Design



Print Date: February 23, 2017



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