

City of Walla Walla
Transportation Benefit District
March 11, 2015 - Board Meeting

Annual Report & Work Plan

Prepared 2-18-2015

2015 Work Plan
2015 Construction Schedules
2014 Financial Report

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City of Walla Walla - Transportation Benefit District

ANNUAL REPORT

This Annual Report is prepared in accordance with the Walla Walla City Transportation Benefit District (TBD) requirements as provided in the City of Walla Walla Municipal Code 2.60.020(D) and RCW 36.73.160(2), "A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district."

ANNUAL WORK PLAN

This Annual Work Plan is prepared in accordance with the TBD as provided in RCW Chapter 36.73, in the City of Walla Walla Ordinance 2011-19 and its Bylaws, and by the Interlocal Agreement between the City of Walla Walla and the TBD, "Develop an annual work plan and designate construction, reconstruction, street maintenance, and preservation projects within Walla Walla for funding."

2015 TBD Project Funding/Expenses

A detailed financial report is attached to this document.

FUNDING

Total TBD resources through 2015 are projected to be approximately \$1,442,000. The City's finance division is providing funding projections for 2015 at \$1 million, TBD carries over \$357,000 from 2014, and \$85,000 is being provided by the Utility Tax for Streets approved by City Council in 2014.

EXPENSES

Staff estimates 2015 TBD expenses to be approximately \$2,114,000 as follows:

- \$1,197,000 – 2015 Rose Street Project*
- \$ 276,000 – Principal and Interest Payments for the 2013 Rose Street Project Loan
- \$ 244,000 – Downtown Alder Street Project
- \$ 213,000 – 2015 Chip, Choke & Fog Seal
- \$ 87,000 – Isaacs Avenue Corridor Study
- \$ 57,000 – TBD General Administration (Including the Highland LID outreach and Liability Insurance)
- \$ 40,000 – 2016 Blue Street Project Design

* A short term loan may be required.

2014 Annual Work Plan

ADMINISTRATION

From an administrative standpoint, the TBD will focus on the Isaacs Avenue Corridor Study including the pursuit of applicable state and federal grants with construction tentatively set for 2017; the potential formation of a Local Improvement District (LID) for Highland Road; and the design of the 2016 Blue Street project.

Isaacs Avenue Corridor Study

The Isaacs Avenue Corridor study is the first step in the design process examining current and future traffic volumes; traffic signal operations (Roosevelt and Clinton); safety for all modes of travel; pedestrian bicycle and transit needs; and school zone safety for Whitman College and Green Park Elementary. Part of the design effort is to determine how this project will incorporate the goals and policies established in the City's Urban Area Comprehensive Plan, which repeatedly calls for a public process to establish a safe and complete street design including non-motorized facilities. This Corridor Study will facilitate this process, serving as the primary opportunity for public input. For years, citizens have expressed concerns consistent with the Comp Plan goals and policies regarding vehicle speed, pedestrian crossing safety, the lack of bicycle facilities and insufficient street lighting. The Corridor Study contract with DKS Associates, at about one-half of one percent of the estimated total project, is a cost-effective and proactive way to involve stakeholders and consider their needs early in the process, rather than after a design is complete. This process will provide clear and consistent direction for staff to deliver what is anticipated as a multi-phased \$15 million project. The study also sets the stage for pursuit of grant funding, with community buy-in occurring on the front end of the project.

Potential Formation of a Local Improvement District for Highland Road

On December 3, 2014 the Transportation Benefit District Board approved the potential partnership between the TBD and a Local Improvement District (LID) on Highland Road. The TBD would contribute 25% of the total project cost, not to exceed \$500,000. Staff will be sending out an informational letter and survey to determine interest, and if the response is positive, a preliminary assessment role and public hearing will follow. This effort is being managed in-house.

Blue Street Project Design

While Blue Street is on the TBD list, it currently ranks 24th. The failing water infrastructure has brought this location to a high priority. The project stretches two blocks from University Street to Isaacs Avenue and includes replacement of the existing water system, installation of a new sewer system, and with the participation of the TBD, stormwater and street improvements. This project will be designed in-house during 2015, for construction in 2016.

CONSTRUCTION & 2015 PROJECT SCHEDULES

There are three projects under construction this year that include TBD funding: The 2015 Rose Street TBD project, the Downtown Alder Street project, and the 2015 Chip, Choke & Fog Seal project.

2015 Rose Street TBD – This project continues and completes the citizen's number one street priority. The primary work is on two sections of Rose Street: from 9th Avenue to 2nd Avenue, and from Palouse Street to Park Street. The project also includes 2nd Avenue from Rose Street to Alder Street. Beyond the street improvements, work includes sidewalk and sidewalk ramps, traffic signal upgrades, and utility improvements to water, sewer, and stormwater. The stormwater improvements include Main Street from 7th Avenue to 9th Avenue, and on 9th Avenue from Main Street to north of Rose Street. The State Transportation improvement Board (TIB) awarded a \$525,000 Pavement Preservation grant which will supplement the TBD funding. The Infrastructure Repair and Replacement Program (IRRP) will cover the full costs of Rose Street between 4th and

6th Avenues (the only IRRP eligible section), and the water and sewer utilities will cover their own improvements. Anderson Perry and Associates designed and will manage construction of the project.

2015 Rose Street TBD Project Schedule

Date	Task
January	Complete 100% Plans and submit to WSDOT and TIB for Bid Authorization
February	Obtain Bid Authorization and Advertise for Bid
March	Open Bids and Award Construction Contract
April	Start Construction
October	Construction Complete

Downtown Alder Street Project – The original Alder Street project primarily revolved around traffic signal replacements and intersection improvements at Colville Street and 1st Ave. With the addition additional grant funding the inclusion of an additional traffic signal at 3rd Avenue which was struck by a motorist in November 2013, the full road improvements extend from 3rd Avenue to Palouse Street. Funding comes from the Port of Walla Walla, Real Estate Excise Tax (REET), the City’s Stormwater Utility, the City’s General Fund, along with grants from the Highway Safety Improvement Program (HSIP) and the Surface Transportation Program (STP). TBD funds will be used to support repaving from 3rd Avenue to Palouse Street. The project was designed by Anderson Perry, but construction management and inspection is being done in-house.

2015 Downtown Alder Street Project Schedule

Date	Task
January	Council Award’s Construction Contract
February	Start Construction
June	Complete Construction

2015 Chip, Choke & Fog Seal Project – This project will provide a maintenance application of chip rock, choke rock and a fog seal to 2nd Avenue from Alder Street to Howard Street, and on Howard Street from Tietan Street to the Prospect Avenue/Reser Road intersection. The project is being designed and constructed in partnership with WSDOT. The Street Division operations budget is additionally funding this project.

2015 Chip, Choke & Fog Seal Project Schedule

Date	Task
January	Complete Design
February	Advertise for Bid
March - April	Open Bids, Award, and Execute Contract
June	Start & Complete Construction

City of Walla Walla Transportation Benefit District
Schedule of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended December 31, 2014
(Unaudited)

	<u>Dec-14</u>	<u>2015 Budget</u>
Fund balance, beginning	\$101,783	
Sales tax revenue	\$1,048,584	\$1,000,000
Interest earnings	\$581	0
Revenues & fund balance	<u>\$1,150,948</u>	<u>1,000,000</u>
City transportation projects	\$460,991	721,590
Liability insurance	\$5,000	2,500
Loan principal & interest	\$274,133	275,910
Expenditures	<u>\$740,124</u>	<u>1,000,000</u>
Ending fund balance	<u>\$410,824</u>	<u>\$0</u>

City of Walla Walla Transportation Benefit District
Sales & Use Tax Receipts by Month

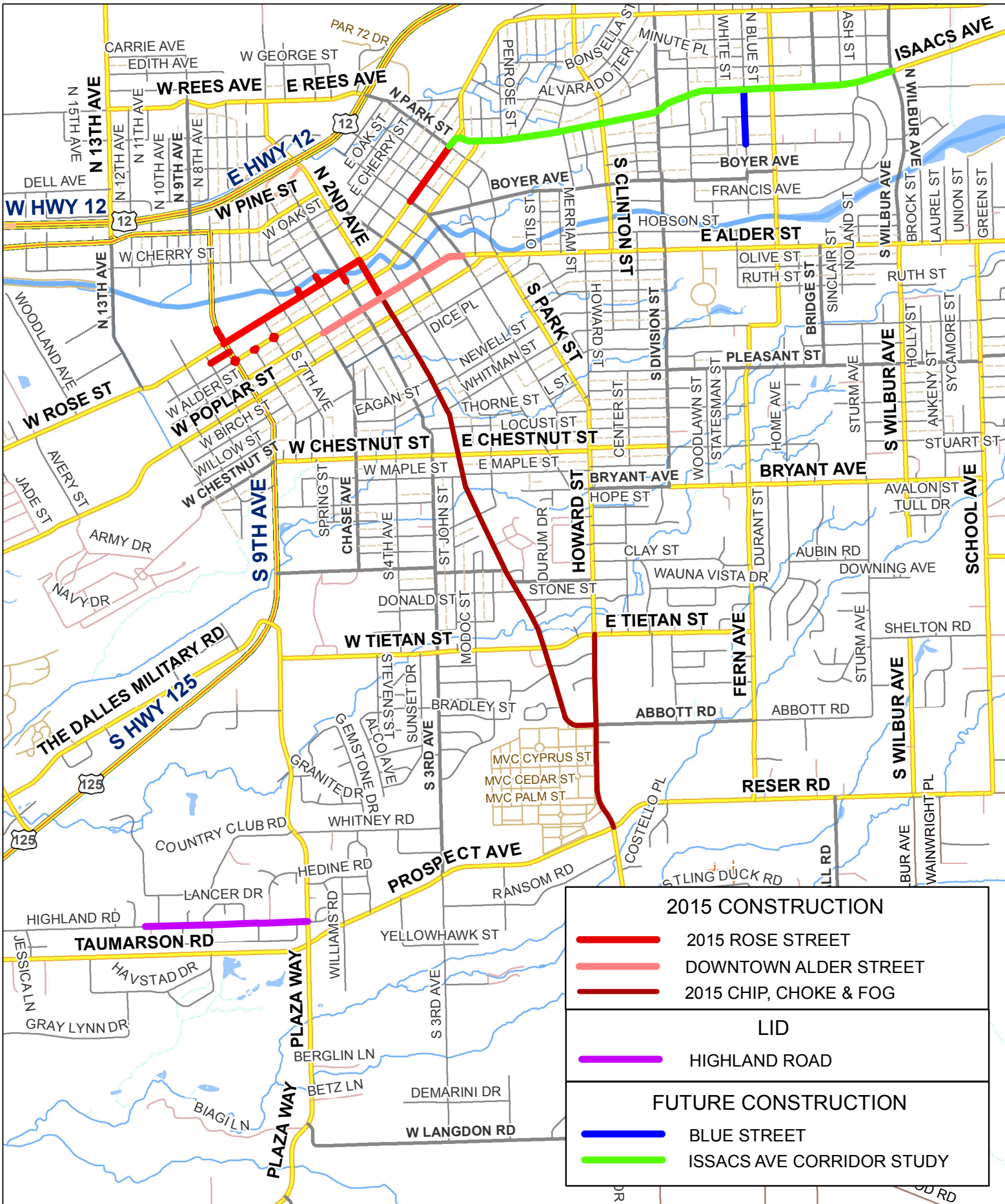
Month	2013 Actual	2014 Actual	2015
January	\$80,588	\$78,440	\$83,333
February	97,157	99,543	\$83,333
March	69,899	77,041	\$83,333
April	67,920	70,747	\$83,333
May	85,603	86,577	\$83,333
June	79,446	84,591	\$83,333
July	88,960	85,243	\$83,333
August	99,545	99,201	\$83,333
September	82,905	92,370	\$83,333
October	88,143	86,832	\$83,333
November	93,587	99,756	\$83,333
December	88,782	88,242	\$83,333
Total	\$1,022,533	\$1,048,584	\$1,000,000

City of Walla Walla

Interfund Loan for Transportation Benefit District

Year	Principal Payments	Balance
2013	\$0	\$1,100,000
2014	273,000	827,000
2015	275,000	552,000
2016	276,000	276,000
2017	276,000	0
Interfund Loan Payments & Balance	\$1,100,000	\$0

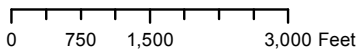
2015 TBD VICINITY MAP



2015 CONSTRUCTION	
	2015 ROSE STREET
	DOWNTOWN ALDER STREET
	2015 CHIP, CHOKE & FOG
LID	
	HIGHLAND ROAD
FUTURE CONSTRUCTION	
	BLUE STREET
	ISSACS AVE CORRIDOR STUDY



Date: 2/24/2015



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