

**City of Walla Walla**  
**Transportation Benefit District**  
**February 26, 2014 - Board Meeting**

**Annual Report & Work Plan**

**Revised 1-29-2014**

2014 Work Plan  
2013 Financial Report  
2014 Construction Schedules

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## City of Walla Walla - Transportation Benefit District

### ANNUAL REPORT

This Annual Report is prepared in accordance with the Walla Walla City Transportation Benefit District (TBD) requirements as provided in the City of Walla Walla Municipal Code 2.60.020(D) and RCW 36.73.160(2), "A district shall issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public and to newspapers of record in the district."

### ANNUAL WORK PLAN

This Annual Work Plan is prepared in accordance with the TBD as provided in RCW Chapter 36.73, in the City of Walla Walla Ordinance 2011-19 and its Bylaws, and by the Interlocal Agreement between the City of Walla Walla and the TBD, "Develop an annual work plan and designate construction, reconstruction, street maintenance, and preservation projects within Walla Walla for funding."

## 2014 TBD Project Funding/Expenses

A detailed financial report is attached to this document.

### FUNDING

Total TBD resources through 2014 are projected to be approximately \$1,462,000. The City's finance division is providing funding projections for 2014 at \$1.1 million. The TBD carries over nearly \$102,000 from 2013 and \$260,000 from the Rose Street project loan.

### EXPENSES

Staff estimates TBD expenses to be \$1,171,000 as follows:

- \$276,000 – Principal and Interest Payments for the 2013 Rose Street Project Loan
- \$293,000 – Design and Construction of the 2014 Rose Street Project
- \$54,000 – Design of the 2015 Rose Street Project
- \$300,000 – Alder Street Paving
- \$248,000 – Wilbur Avenue

## 2014 Annual Work Plan

### ADMINISTRATION

From an administrative standpoint, the TBD will focus on the design of the Rose Street 2015 construction project and the initial planning and funding for a project on Isaacs Avenue, tentatively set for construction in 2017.

The 2015 Rose Street project stretches from 9<sup>th</sup> Avenue to 2<sup>nd</sup> Avenue and from Palouse Street to Isaacs Avenue/Pacific Avenue. This project will be the last in a series of Rose Street projects started in 2011 and provides a fully resurfaced Rose Street, one of the City's Primary Arterials, from end to end (2.4 miles).

Last year at this time, the City planned a 2014 Rose Street from 13<sup>th</sup> Avenue to 2<sup>nd</sup> Avenue. Changes started in December 2013 when the City successfully completed agreements for two (2) State Transportation Improvement Board Grants for Rose Street - \$171,000 for a sidewalk program grant (from Blue Mountain Mall to 9<sup>th</sup> Avenue), and \$525,000 for a pavement preservation grant (9<sup>th</sup> Avenue to 2<sup>nd</sup> Avenue and Palouse Street to Isaacs Avenue). With this additional grant funding and additional research of our underlying infrastructure, the City added to our Rose Street project 2 more blocks of sewer main and service replacement, 5 more blocks of roadway rehabilitation, 8 more blocks of stormwater reconstruction, and 9 more blocks of water main and service replacement. With the significant increase in both project funding and project scope, Staff is recommending completion of the Rose Street project work related to the two grants, over two years, 2014 and 2015. This allows both projects to go out to bid earlier in the year which facilitates better bids, and Rose Street construction will not overlap with construction on Alder Street within the downtown area making traffic adjustments for the public much more manageable. The 2014 and 2015 Rose Street project descriptions are further detailed below.

Staff is currently pursuing planning funds for a 2017 Isaacs Avenue construction project. An application is currently being pursued through the open call for projects in the Surface Transportation Program (STP). Results of this proposal through our Municipal Planning Organization (MPO) will be made public in late spring of this year.

#### CONSTRUCTION & 2014 SCHEDULES

**2014 Rose Street TBD** – This project continues the citizen’s number one street priority. The primary work is from 13<sup>th</sup> Avenue to 9<sup>th</sup> Avenue, including roadway rehabilitation, new sidewalk construction where none currently exist, improvements required by the American Disabilities Act (ADA), and water and stormwater utility improvements. Sidewalk will also be constructed where none currently exist between the Blue Mountain Mall and Jade Street. The Transportation Improvement Board (TIB) awarded a \$171,000 sidewalk program grant that will cover most of these sidewalk improvements. The City’s utilities (Water and Stormwater) will each cover the cost of their own improvements with the TBD covering the street improvements. The project is being designed by City staff with outside support for survey, geotechnical and property acquisition aspects.

#### **2014 Rose Street TBD Project Schedule** - Revised 1/28/14

Date	Task
April 2014	Plans, Specifications & Estimate Complete. TIB Bid Authorization. Advertise for Bid.
May 2014	Open Bids. TIB Construction Authorization. Submit Recommendation to Council.
June 2014	Award Project. Start Construction.
October 2014	Construction Complete.

**Alder Street Project** – The original Alder Street project primarily revolves around traffic signal replacements and intersection improvements at Colville Street and 1<sup>st</sup> Ave. The project is now extended to replace an additional traffic signal at 3<sup>rd</sup> Avenue which was struck by a motorist in November 2013. Funding comes from the Port of Walla Walla, Real Estate Excise Tax (REET), the City’s Stormwater Utility, the City’s General Fund, along with grants from the Highway Safety Improvement Program (HSIP) and the Surface Transportation Program (STP). The City is pursuing additional STP funds and will use TBD funds as a match to repave from

Palouse Street to 3<sup>rd</sup> Avenue. If these STP funds are realized, they will be implemented into the project during the construction phase. The project is being designed by Anderson Perry.

#### **2014 Alder Street Project Schedule - Revised 1/28/14**

Date	Task
April 2014	Plans, Specifications, & Estimate Complete.
May 2014	WSDOT Bid Authorization.
June 2014	Advertise for Bid.
July 2014	Open Bids. Submit Recommendation to Council. Award Project. Start Construction.
December 2014	Construction Complete.

**Wilbur Avenue Project** – This project extends from just south of Pleasant Street and ties into the concrete corridor just north of Whitman Street. Beyond roadway improvements, the project also includes a landscaped planter strip, sidewalks, street lighting, ADA improvements, and water, sewer and stormwater utility improvements. Funding comes primarily from a \$535,207 Arterial Improvement Program grant from TIB with additional support from both the Infrastructure Repair and Replacement Program (IRRP) and TBD. The HDJ Design Group is completing design and property acquisition and is proposed to manage construction.

#### **2014 Wilbur Avenue Project Schedule - Revised 1/28/14**

Date	Task
March 2014	Plans Specifications & Estimate Complete. TIB Bid Authorization.
April 2014	Advertise for Bid. Open Bids. TIB Construction Authorization. Submit Recommendation to Council.
May 2014	Award Project. Start Construction.
September 2014	Construction Complete

**2015 Rose Street TBD Project** – This project completes the citizen’s number one street priority, stretching from 9<sup>th</sup> Avenue to 2<sup>nd</sup> Avenue and from Palouse Street to Isaacs Avenue/Pacific Avenue. Beyond the roadway improvements in these sections, the project includes water, wastewater and stormwater utilities that extend up to a block beyond the Rose Street corridor. The project also includes improvements required by the American Disabilities Act (ADA) at most intersections. The Transportation Improvement Board (TIB) awarded a \$525,000 Pavement Preservation grant that will cover most of the road improvements with the TBD covering the balance. The City’s utilities (Water, Wastewater and Stormwater) will each cover the cost of their own improvements and a small portion of the project is partnering with IRRP. The project is proposed for design by Anderson Perry.

#### **2015 Rose Street TBD Project Schedule for 2014**

Date	Task
February 2014	Submit Design Recommendation to Council. Award Project Design
October 2014	Plans, Specifications & Estimate Complete. WSDOT/TIB Bid Authorization.
November 2014	Advertise for Bid. Open Bids.
December 2014	TIB Construction Authorization. Submit Recommendation to Council.

**City of Walla Walla Transportation Benefit District**  
Schedule of Revenues, Expenditures, and Changes in Fund Balance  
For the Period Ended December 31, 2013  
(Unaudited)

	<u>2013</u>	<u>2014 Budget</u>
Fund balance, beginning of year	\$244,043.42	\$101,783
Sales tax revenue	\$1,022,533.39	\$1,100,000
Interest earnings	719.41	0
Total revenues & fund balance	<u>1,267,296.22</u>	<u>1,201,783</u>
Transportation projects with City	1,161,908.33	823,300
Liability insurance	2,356.00	2,500
Loan principal & interest payments	1,248.57	274,200
Expenditures	<u>1,165,512.90</u>	<u>1,100,000</u>
<b>Fund balance, end of year</b>	<b><u>\$101,783.32</u></b>	<b><u>\$101,783</u></b>

**City of Walla Walla Transportation Benefit District**  
Summary of Sales & Use Tax Receipts by Month

Month	2012 Actual	2013 Actual	2014 Budget
January		\$80,588	\$88,000
February		97,157	102,000
March		69,899	76,000
April		67,920	74,000
May		85,603	93,000
June		79,446	87,000
July		88,960	97,000
August		99,545	105,000
September	82,645	82,905	90,000
October	88,646	88,143	96,000
November	86,834	93,587	95,000
December	88,862	88,782	97,000
<b>Total</b>	<b>\$346,987</b>	<b>\$1,022,533</b>	<b>\$1,100,000</b>

**City of Walla Walla**

Interfund Loan for Transportation Benefit District

Year	Principal Payments	Balance
2013	\$0	\$1,100,000
2014	273,000	827,000
2015	275,000	552,000
2016	276,000	276,000
2017	276,000	0
<b>Total</b>	<b>\$1,100,000</b>	<b>\$0</b>