



Account Status Change Request

Account Details and Requested Change

Service Location _____	UB Account # _____
_____	Billing Cycle _____
Requested Change _____	Effective Date _____
Requested By _____	

Tenant Information (if applicable)

Tenant(s) Name (1) _____	Name (2) _____
Phone _____	Email _____

Management Information (if applicable)

Management Name _____	Cust. No. _____
Billing Address _____	

City _____	State _____ Zip Code _____
Phone _____	Email _____

Owner Information

First and Last Name _____	Cust. No. _____
Mailing Address _____	

Phone _____	Email _____

By my signature below, or electronic acknowledgement via email:

I, the owner or authorized manager, of the above referenced service location verify I have requested the above changes and understand the fees associated with these changes as listed below (with certain size and price variations as outlined in Ord. 2017-40 and 2017-53).

I further understand that if I, the owner or authorized manager of subject service location, choose to turn the water on/off myself I am wholly responsible for any damages to the meter or any part of the City property.

Signature _____	Date _____
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Water turned on/off by owner or authorized manager? YES ___ NO ___

Water:	turn off/on - regular hours	\$22.50 per occurrence
Sanitation:	90 gallon removal/add	\$16.10 per occurrence
Green waste:	90 gallon removal/add	\$16.10 per occurrence

Internal use only
Form Completed by:

For new tenant or manager: an Owner/Tenant or Owner/Management form must be completed and the account balance must be paid to \$0.00. Please contact Customer Service for additional assistance.

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