



SUBDIVISION APPLICATION

Application fee is due upon submittal
All legal advertising fees will be billed to the owner directly by the Union-Bulletin

- Preliminary Plat (WWMC [19.10/19.24](#)) Final Plat (WWMC [19.18](#)) PUD (WWMC [19.26](#))
- Short Plat (WWMC [19.22/19.24](#)) MF Home Subdivision (WWMC [20.188](#))
- Binding Site Plan (WWMC [19.28](#))

Site Address: _____ Parcel(s) #: _____

Applicant Name: _____
Phone: _____ E-mail address: _____

Mailing Address: _____
Property Owner: _____
Phone: _____ E-mail address: _____

Mailing Address: _____
Surveyor/Engineer: _____
Phone: _____ E-mail address: _____

Mailing Address: _____

1. Subdivision / Project Name: _____
2. Legal description (may attach separately): _____
3. Amount of land to be in public ownership (right-of-way, parks, etc.): _____
4. Proposed restrictive covenants: _____

Applicant/Owner wishes to establish a Latecomers Agreement Yes No

REQUIRED DOCUMENTS ARE LISTED ON THE REVERSE

I, _____, the applicant for this subdivision, do hereby confirm that the above is correct. (Attach a separate sheet if more than one owner)

Date: _____

Applicant signature

I, _____, the surveyor/engineer, have prepared this proposal and do hereby confirm that the subdivision meets all [Walla Walla Municipal Code 19.40](#) requirements and the requirements of the [RCW \(Revised Code of Washington\)](#).

Date: _____

Surveyor / Engineer signature

REQUIRED DOCUMENTS:

Please see Walla Walla Subdivision Code Table of required information in [WWMC Chapter 19.40](#) plus the following required information:

Residential Developments:

Maximum residential density to be completed, buildable area envelope for each lot *and* proposed housing type/form for each lot.

Preliminary Plat (Subdivision), Short Plat, Binding Site Plan or Planned Unit Development:

A title report with liability for errors not to exceed the assessed value of the lots on the date of application. The title report shall be issued no more than 30 days prior to the application date (*available from a Title Company*). The City may request an updated title report prior to preliminary approval at its discretion.

Preliminary Plat, Short Plat, or Planned Unit Development:

A School Access Analysis to determine the safety of walking conditions for students who walk to and from school (per [RCW 58.17.110](#)).

Critical Area(s):

SEPA checklist required if subject property contains a critical area ([WWMC 21.04](#)) and/or the proposal contains more than 4 lots/units.

Final Plat or Final Short Plat:

Submittal of a Lot Closure Report. *This Lot Closure Report may be submitted as part of the Preliminary Plat.*