



# TEMPORARY SPECIAL EVENT TENT PERMIT APPLICATION

Any tent over 700 sf, open on all sides OR 400 sf, enclosed  
Permit fee of \$65 is due upon submittal

Site Address:

Applicant Name:

Phone:

E-mail address:

Mailing Address:

Property Owner:

Phone:

E-mail address:

Tent Installer / Contractor:

Phone:

E-mail address:

Tent Size:                      Less than 2,000 sf                      2,000 sf or more

## Required Documents:

- Site Plan showing    Flammability certificate
  - Square footage
  - Location on property
  - Cooking locations
  - Locations of fire extinguishers

**Tent setup must be in compliance with the International Fire Code, Chapter 31.  
Pre-Event inspection to be scheduled by calling (509) 524-4710, with at least 24-hour's notice.**

I certify, by checking this box and printing my name below, that the information submitted in this application packet is true and accurate. Determination of information to be in error could result in revocation of permit.  
I understand that this application is not deemed filed until fees are paid.

Printed Name of                      Property Owner,                      Owner's Authorized Agent,                      OR                      Contractor                      Date: