



DEVELOPMENT

SERVICES

DEPARTMENT

55 E. Moore Street

Walla Walla, WA 99362

Questions please call or
email:

permits@wallawalla.gov

509-524-4710

Applications available:

www.wallawalla.gov

Before you sign a Lease

What you need to know from the City's perspective

VOLUME: HANDOUTS

LAST REVISED: JULY 2015

1. Is the location zoned for the proposed business? **Call Development Services to find out.**
2. Schedule a walk-thru with Development Services. A building and fire inspector will walk through the space and identify required improvements based on the proposed business. Please note everything cannot be identified by a walk-thru; additional items may be required upon an application submittal.
3. Clearly define who is responsible for tenant improvement costs and any required building improvements such as ADA (Americans with Disabilities Act) or life safety; the tenant or the building owner. ***This could be a big expense a tenant is not planning for in their budget.***
4. Business Registration - City of Walla Walla requires businesses to register with the City before the business opens.
5. Signage - requires a permit and there are size restrictions based on the zone of the property.
6. If you are opening a food establishment, Walla Walla County Health Dept. will be involved.



** Please note this information relates only to items where the City of Walla Walla is involved and is not a comprehensive list of everything a perspective tenant should consider.