



Development Services Department
55 E. Moore Street
Walla Walla, WA 99362
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permits@wallawallawa.gov

**2015 CITY OF WALLA WALLA
COMPREHENSIVE PLAN MAP AMENDMENT APPLICATION**
*[FOR SITE SPECIFIC PROPOSALS THAT DO NOT AFFECT THE LOCATION
AND ALIGNMENT OF THE URBAN GROWTH BOUNDARY]*

APPLICATION FEE:
SEPA CHECKLIST FEE:

DATE RECEIVED: _____
FILE NUMBER: _____

SECTION I – REQUEST

1. ATTACH EXPLANATION OF INTENT, STATING THE NATURE OF THE PROPOSAL, REASON FOR THE REQUEST AND PERTINANT BACKGROUND INFORMATION.

A. NOTE: Walla Walla Municipal Code Chapter 20.30.030(D)(1) requires Comprehensive Plan amendments to be processed according to with RCW 35A.63.070, 35A.63.071, 35A.63.072, 35A.63.073, and Chapter 36.70A RCW. RCWs 35A.63.070, 35A.63.071, 35A.63.072 and 35A.63.073 deal with public hearing, notification and processing. RCW 36.70A provides guidance for cities and counties planning under the State’s Growth Management Act which asks that amendments consider land capacity, adequacy of infrastructure, consistency with the comprehensive plan and environmental considerations.

B. TO ASSIST PROCESSING OF YOUR APPLICATION, PROVIDE:

A WRITTEN LAND CAPACITY AND POPULATION ALLOCATION ANALYSIS BASED ON THE MOST RECENT STUDY [CITY OF WALLA WALLA 2007 POPULATION AND LAND USE CAPACITY ANALYSIS],

AN ANALYSIS OF ADEQUACY OF INFRASTRUCTURE AND ANALYSIS OF CONSISTENCY WITH THE WALLA WALLA URBAN AREA COMPREHENSIVE PLAN 2007 REVIEW AND UPDATE.

SECTION II – APPLICANT/PROPERTY OWNER INFORMATION

- 1. NAME OF APPLICANT: _____
- 2. PROPERTY OWNER: _____ OR AGENT _____
- 3. CONTACT PHONE NUMBER: _____
- 4. CONTACT E-MAIL ADDRESS: _____
- 5. ADDRESS OF APPLICANT: _____
CITY: _____ STATE: _____ ZIP CODE: _____

SECTION III – SITE INFORMATION

- 1. ADDRESS OR GENERAL LOCATION DESCRIPTION; PARCEL(S) NUMBER
- 2. PARCEL SIZE AND SITE CHARACTERISTICS

SECTION IV – EXHIBITS

Submittal of the following documents:

- 1. PROOF OF OWNERSHIP:

- A. THE AFFECTED PROPERTY IS IN THE EXCLUSIVE OWNERSHIP OF THE APPLICANT;
- B. WRITTEN CONSENT APPLICANT MAY ACT ON OWNER(S) BEHALF.
- 2. LEGAL DESCRIPTION OF THE AFFECTED PARCEL.
- 3. COPY OF THE WALLA WALLA COUNTY ASSESSOR'S MAP ON WHICH THE BOUNDARY AND ACREAGE ARE CLEARLY AND ACCURATELY SHOWN.
- 4. A VICINITY MAP NOT LARGER THAN 11" BY 17" SHOWING THE FOLLOWING
 - A. CITY LIMITS
 - B. MAJOR PHYSICAL FEATURES SUCH AS STREAMS, ROADS, RAIL LINES, PUBLIC FACILITIES.
 - C. SPECIAL PURPOSE DISCTRICTS HAVING JURISDICTION IN OR NEAR THE AFFECTED PARCEL
 - D. LOCATION OF NEAREST UTILITIES.
- 5. A STATE ENVIRONMENTAL POLICY ACT (SEPA) CHECKLIST.

SECTION VI – CERTIFICATION

- 1. OWNER(S)/- I CERTIFY I AM THE OWNER OF THE ABOVE DESCRIBED PROPERTY, AND AUTHORIZE THE APPLICANT TO SUBMIT THIS APPLICATION. I FURTHER GRANT WWJCDA STAFF PERMISSION TO ACCESS THE PROPERTY DESCRIBED HEREIN FOR THE EXPRESS PURPOSE OF CONDUCTING OFFICIAL INVESTIGATIONS ASSOCIATED WITH PROCESSING OF THIS APPLICATION.
OWNER AS APPLICANT: FURTHERMORE I ACCEPT THE FINANCIAL RESPONSIBILITY FOR THE FEES ASSOCIATED WITH THIS PERMIT. I UNDERSTAND THE INFORMATION PROVIDED, IF FOUND IN ERROR, COULD RESULT IN REVOCATION OF THE REQUESTED AMENDMENT. I FURTHER UNDERSTAND ADDITIONAL INFORMATION MAY BE REQUIESTED BY REVIEWERS.

OWNER(s) SIGNATURE

DATE

- 2. APPLICANT – I CERTIFY I AM AUTHORIZED BY OWNER(S) TO FILE THIS APPLICATION AND THAT THE ANSWERS GIVEN ABOVE ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I ACCEPT THE FINANCIAL RESPONSIBILITY FOR THE FEES ASSOCIATED WITH THIS PERMIT. I UNDERSTAND THE INFORMATION PROVIDED, IF FOUND IN ERROR, COULD RESULT IN REVOCATION OF THE REQUESTED AMENDMENT. I FURTHER UNDERSTAND ADDITIONAL INFORMATION MAY BE REQUIESTED BY REVIEWERS.

APPLICANT SIGNATURE

DATE

NOTE: If you have any question or need further information while completing this application please contact:

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