



Development Services Department
55 E. Moore Street
Walla Walla, WA 99362
509-524-4710
permits@wallawalla.gov

SITE PLAN REVIEW COMMITTEE APPLICATION

Applicants completing a State Environmental Policy Act (SEPA) Environmental Checklist need only to answer Questions 1-14.

1. Project title _____
2. Address _____ Parcel # _____
3. Applicant _____
Applicant's Address _____
Applicant's Phone _____ Email _____
4. Name and address of record owner _____
5. Names, telephones and email address of architect, engineer, or representative responsible for preparation of the plan _____

6. Proposed use and occupancy group classification of all building expressed in terms of gross floor area of each use: _____
7. Type of construction of all buildings: _____
8. Method of fire protection of all buildings: _____
9. Amount of land area (in sq. ft.) of entire development site: _____
10. Amount of land area (in sq. ft.) covered by structures: _____
11. Amount of land area (in sq. ft.) in landscaping: _____
12. **SITE PLAN: Submittal of a PDF file of a detailed site plan drawn to scale indicating:**
 - a. The size, height, and location of all existing and proposed structures, including setbacks from property lines.
 - b. The proposed use of all land involved within the development.
 - c. Boundaries and dimensions of the property proposed to be developed.
 - d. The locations of all fences, culverts, bridges, fire hydrants, improvements, and water bodies.
 - e. All areas, if any, to be preserved as buffers or to be dedicated to a public or private use.
 - f. All existing and proposed easements.
 - g. Locations of all existing and proposed utility structures and lines on or off-site.
 - h. The stormwater drainage systems for existing and proposed structures/parking areas.
 - i. All means of vehicular and pedestrian ingress and egress to and from the site.
 - j. The size and location of all public rights-of-way (including street details to the centerline) and paved surfaces.
 - k. The location and design of off-street parking areas, showing their size and location of internal circulation and actual parking spaces.
 - l. The location of all loading spaces, including but not limited to loading platforms and docks.



- m. Landscaped area in square feet. Location and type of existing and/or proposed landscaping plan showing number, species, planning method, size, height, caliper and location of plants, and method of irrigation. Type and design of non-living materials, existing trees and plant groupings. All existing and proposed landscaping.
- n. Location and area in square feet of all proposed signs.

14. A copy (attached) of a vicinity map indicating roadway networks and relevant landmarks in the immediate vicinity and a copy of legal description of property.

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15. Proposed timing or schedule (including phasing, if applicable): _____

17. Do you have any plans for future additions, expansions, or further activity related to or connected with this proposal? _____

18. List any prepared environmental information you know about that has been or will be prepared, related to this project: _____

19. Are there any government approvals or permits needed that would directly affect this property? If yes, explain: _____

20. Could erosion occur as a result of clearing, construction, or use? If so, explain (include mitigating measures): _____

21. List any emissions into the air which would result from your proposal (i.e., dust, automobile odors, industrial fumes, wood smoke) during construction or when completed. Describe measures to control: _____

22. Will the proposal impact surface or ground water? _____

23. Will the proposal eliminate any trees over 6" in diameter or any riparian vegetation within a critical watercourse or wetland site? Explain. _____

24. Is the proposed site part of an animal migration route or are any threatened or endangered animal species on or near the site? _____

25. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste that could occur as a part of this proposal? _____

28. What types of noise would be associated with your proposal? Short term? Long term?



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29. Are there any places, structures, or objects over fifty years old, which have architectural or historical significance? _____
30. Will the proposal generate additional vehicular and pedestrian traffic in the area?
Peak hours of vehicle traffic _____
Trips per day _____