



Development Services Department  
55 E. Moore Street  
Walla Walla, WA 99362  
(509) 524-4710  
[permits@wallawalla.gov](mailto:permits@wallawalla.gov)

## ACCESSORY DWELLING UNIT APPLICATION

Please call for application/plan review fee (payment: check, cash or credit/debit card)  
Additional Permit fee will be collected after approval

Site Address: \_\_\_\_\_  
Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Property Owner: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

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Name of Contractor: \_\_\_\_\_ (if applicable)  
Phone # \_\_\_\_\_ Contact person: \_\_\_\_\_

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Describe what you plan to do (Example: Construct a 500 sf mother-in-law home on the lot with my house): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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### Required documents:

- Site plan of property (see example handout- maximum size 11 x 17)
- 1 sets of complete construction plans (on 11x17 or smaller or PDF)  
(see residential plan review checklist for required details)

If this is not a new building and you're remodeling an existing please provide:  
Project Value: \$ \_\_\_\_\_

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Signature of owner, owner's authorized agent, or contractor (circle one)

I certify, by my signature, that the information submitted in this application packet is true and accurate.  
Determination of information to be in error could result in revocation of permit.

### Walla Walla Municipal Code (WWMC) Requirements:

1. Accessory dwelling units are subject to the codes, regulations, and statutes adopted by reference in WWMC Section 15.04.010.
2. The maximum size of an accessory dwelling shall be eight hundred square feet, or thirty-three percent of the living area of the primary structure, whichever is smaller;



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except that, if the accessory dwelling unit is located on a single floor, and there is no increase in the size of the house, the director may allow an increase up to ten percent of the floor area to efficiently use the floor area.

3. A development authorization application is required for all accessory dwelling units. An application for an attached accessory dwelling unit is subject to Level I review. An application for a detached accessory dwelling unit is subject to Level II review.
4. There shall be only one entrance on the front of a house. Separate entrances to an accessory dwelling unit are permitted at the side or rear of the principal dwelling unit.
5. One off-street parking space is required in addition to the off-street parking spaces required for the principal residence. Parking must be provided in the rear of the lot or on a driveway.
6. Either the primary residence or the accessory dwelling unit must be occupied by an owner of the property.
7. In order to encourage the development of housing units for people with disabilities, the building official may allow reasonable deviation from the stated requirements to install features that facilitate accessibility. Such facilities shall be in conformance with the codes, regulations, and statutes adopted by reference in WWMC Section 15.04.010.